

STATE	FEE	Forms Required	Renewals	Final Agent License Mailed to:	Pay Close Attention to:
			Residents need a background check from the FBI & NV Highway Patrol \$45.00		
NEW HAMPSHIRE*	\$60 Application \$150 License \$25 Lifetime appointment	2 forms	Last day of the 1st month of the quarter of the agents birthday biannually	Road America	
NEW MEXICO*	\$20 Agents cannot hold both Motor Club & Limited Lines licenses	2 forms	12/31 annually	Road America	
NORTH CAROLINA*	\$30.00 License Fee \$20 appointment fee billed quarterly	1 form	3/31 annually	Road America	Questions 14-29 to be completed by RAMC
OKLAHOMA*	\$40 Appointment \$40 License	2 forms Limited Licensees only need appointment	Licenses biannually on effective month Appointments biannually on 12/31	Address on application	
SOUTH CAROLINA	\$20 License Fee	2 forms	4/30 annually	Road America	#6 - 100%, #7 - Audio & Visual, #8 - Yes
SOUTH DAKOTA	\$25 Application for Residents \$30 Application for non-residents	1 form	Residents renew 4/30 biannually. Non-residents renew 12/31 annually	Road America	
TENNESSEE	\$20 License \$50 Background Check (not required if has other TN license)	1 form	6/30 annually	Road America	
TEXAS	\$10 License	1 form	1 year from date of issue	Road America	Make check payable to RAMC.
UTAH*	\$52 License Plus \$25.00 for paper Application Appointment Fee \$5.00 for residents and Vary for nonresidents	2 forms	2 yrs from effective Date. Appointments are not required to be renewed	Address on application	Sign & Date Page 3
VIRGINIA*	\$15 License \$14 Appointment \$15 Criminal History Report from local law enforcement - Residents Only	3 forms Property & Casualty licensees only need appointment.	6/30 annually	Address on application	Only complete Section 1, & have notarized. Return to Road America with application.
WYOMING*	\$20.00 License fee There is no Appointment Fee	1 form	biannually 6/30	Agent's home address	Page 2 needs to be notarized
<p>*Non-Resident Certification letters for Non-Residents Required. Certification requirements vary by state.</p>					

STATE OF SOUTH CAROLINA

Application Instructions:

Complete the application. Always make sure that question #8 is yes. Sign and notarize page 2.

The licensing fee is \$20.00. Please make a check payable to Road America and submit with application to Road America for processing.

License Notification:

The processing time can take up to 3 months.

Department of Consumer Affairs will send the license to Road America. We send the original license to the motor club agent's business address.

Renewal:

The Department of Insurance sends a listing of all the active agents to Road America. Renewal is due 4/30 annually. Renewal fee is \$20.00.

WEB SITE: www.state.sc.us/doi/



STATE OF SOUTH CAROLINA DEPARTMENT OF CONSUMER AFFAIRS

APPLICATION FOR INDIVIDUAL MOTOR CLUB REPRESENTATIVE REGISTRATION

Mailing Address
P.O. Box 5246
Columbia, SC 29250-5246

S.C. Code Ann. § 39-61-120 et seq.
www.sccoconsumer.gov
803-734-4253/800-922-1594

Street Address
3600 Forest Drive
Columbia, SC 29204-4006

Instructions

Applicant must return this completed form to sponsoring motor club company for submission with Appointment, License Fee, etc. Do not leave blank spaces on this form. In the event information requested is inapplicable, please note this by marking n/a for not applicable.

Note: This form must be completed for each company you represent and submitted with their renewals.

REPRESENTATIVE INFORMATION

Last Name:		Telephone No.:	
First Name:		SSN:	
Middle Name:		Drivers License No.	State Issued:

RESIDENCE ADDRESS

Present	Street	City	State	Zip	County
Previous					

NAME AND ADDRESS OF MOTOR CLUB BEING REPRESENTED

Name	Street Address	City	State	ZIP
Brickell Financial Services Motor Club, Inc. dba Road America Motor Club	7300 NW 19 St.	Miami	FL	33126

APPLICANT PERSONAL HISTORY

Date of Birth	Place of Birth	Parent's Name	
		Father:	
		Mother: (Maiden)	

EDUCATIONAL BACKGROUND

Type of School	Name and Address of School	Course of Study	Years Attended		Graduate	
			From	Thru	Yes	No
High School					<input type="checkbox"/>	<input type="checkbox"/>
College					<input type="checkbox"/>	<input type="checkbox"/>
Other (Specify)					<input type="checkbox"/>	<input type="checkbox"/>

EMPLOYMENT EXPERIENCE
 (Last Five Years Only)
 List Current or Most Recent Experience First

Employer's Name and Address	Business Type	Date of Employment		Positions or Duties	Reason for Termination
		From	To		

QUESTIONS

- | | | |
|--|--------------------------|--------------------------|
| | Yes | No |
| 1. Are you, or, have you been, licensed as a motor club representative in any State?
If yes, list states. _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Have you had a license suspended or revoked by any governmental agency?
If yes, when and by whom? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Have you had a representative contract cancelled by a motor club?
If yes, list company and reason for cancellation. _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Have you been charged with irregularities or shortages in your accounts or transactions with a motor club? | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Have you been convicted of a violation of any law other than minor traffic violations in the last ten years?
If yes, give details. _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. How much time will you devote to motor club business? _____ | | |
| 7. Describe the training you have received to offer motor club services.
_____ | | |
| 8. Are you familiar with the provisions of the South Carolina Motor Club Services Act that relate to motor club representatives, and to Unfair Trade Practices in the motor club business? | <input type="checkbox"/> | <input type="checkbox"/> |

APPLICANT'S CERTIFICATION

I, _____, the applicant, do solemnly swear that all information and answers contained in this application are complete, true and correct to the best of my knowledge.

SWORN AND SUBSCRIBED to and before me
 this _____ day of _____, 20____

 Notary Public
 My Commission Expires: _____

 Signature of Applicant